



# **Macon County Government Solid Waste RFP: Hauling & Disposal Services**

**Date of Issue: September 24, 2025**

ISSUING DEPARTMENT:  
MACON COUNTY FINANCE DEPARTMENT  
5 WEST MAIN STREET  
FRANKLIN, NC 28734  
PHONE: (828) 524-1640  
FAX: (828) 349-2520  
ATTN: LINDSAY LEOPARD, PURCHASING AGENT  
[lleopard@maconnc.org](mailto:lleopard@maconnc.org)

**PROPOSALS WILL BE RECEIVED UNTIL  
OCTOBER 28, 2025 AT 4:00 P.M.**

## BID PROPOSAL FORM

Pursuant to the General Statutes of North Carolina informal bids, subject to the conditions and specifications herein, are invited to submit proposals for furnishing the following services.

**Bids may be submitted by mail or hand delivery, with the following clearly stated on the envelope:**

MACON COUNTY FINANCE  
DEPARTMENT  
ATTN: LINDSAY LEOPARD  
5 WEST MAIN STREET  
FRANKLIN, NC 28734  
RFP: Hauling & Disposal Services

The undersigned, as bidder, hereby declares that this proposal is made without connection with any other person, company, or parties making a similar bid or proposal, and that the proposal is in all respects fair and in good faith, without collusion or fraud.

The bidder has carefully examined the specifications and instructions to bidders and by declares that he will furnish the equipment and services called for in the manner prescribed in the specifications and instructions to bidders for the following price:

Hauling	Unit Cost using Macon County provided trailers <small>(price/mile or price/trip; please specify)</small>	Unit Cost using Vendor provided trailers <small>(price/mile or price/trip; please specify)</small>
	<b>Landfill Location (Franklin)</b>	
Up to 40 miles distance one way		
between 60-90 miles one way		
between 90-120 miles one way		
between 120-150 miles one way		
	<b>Transfer Station Location (Highlands)</b>	
Up to 40 miles distance one way		
between 60-90 miles one way		
between 90-120 miles one way		
between 120-150 miles one way		

Disposal	Location	Price/ton
Landfill Location (Franklin)		
Subtitle D Landfill Disposal Site		
Secondary Subtitle D Landfill Disposal Site		
Transfer Station Location (Highlands)		
Subtitle D Landfill Disposal Site		
Secondary Subtitle D Landfill Disposal Site		

**PLEASE NOTE BID PRICES AND SPECIFICATIONS SHALL BE FULLY ENFORCEABLE FOR 90 DAYS AFTER THE BID DUE DATE UNLESS NOTED BELOW:**

Printed Name of Firm Representative: \_\_\_\_\_

Signature of Firm Representative: \_\_\_\_\_

Title: \_\_\_\_\_

Name of Firm Submitting Proposal: \_\_\_\_\_

Firm Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### **Bidders Checklist**

- ☐ Be aware of the bid opening date and time as indicated on the first page of this proposal.
- ☐ All signatures must be by a company officer or agent who is authorized to enter into contracts and sign bid documents.
- ☐ Have you read and understood the “Terms and Conditions” and the “Instructions to Bidders” for submitting a bid?
- ☐ Have you read and do you completely understand all the specifications of this bid proposal?
- ☐ If an addendum to the specifications was issued, has it been signed and returned with this bid proposal?
- ☐ Have you enclosed statements explaining any exceptions made to the specifications?
- ☐ Have you included executed copies of the attachments?

## INSTRUCTIONS TO BIDDERS

### Section 1: Purpose

The purpose of this document is to provide general and specific information for the use by suppliers in submitting a bid to provide Macon County (the "County") with waste hauling services and receiving MSW/C&D Landfill Services. Suppliers may submit proposals for one, or a combination of requested services. Suppliers should quote prices for each service and location as a stand-alone service. All bids and contracts are governed by Macon County policy and Section 143-129 of the North Carolina General Statutes.

Currently, the County operates a MSW Landfill and Transfer Station. The county is under contract with J&B Disposal Inc. to transfer waste from the Transfer Station to the Macon County Landfill facility. Macon County is looking for a vendor to haul and receive waste from the Macon County Landfill located at 1448 Lakeside Drive, Franklin, NC 28734 and the Highlands Transfer Station located at 1080 Rich Gap Rd., Highlands, NC 28741. The County only accepts MSW and C&D wastes at both locations. The hours of operation for both locations are 7:30am-4:00pm Monday through Friday and Saturdays 8:00am-2:00pm. Both locations observe the following Holidays, Christmas Day and Thanksgiving Day. All other holidays that fall on a Tuesday, Wednesday or Thursday are also observed. For a 12-month period the tonnage from the Highlands Transfer Station was 10,062 tons and the Macon County landfill was 37,060 tons.

#### Hauling Services

Macon County will consider proposals from the private sector to provide trucks and staffing for the hauling of MSW/C&D to a yet-to-be-determined landfill that meets or exceeds Federal and State Subtitle D Disposal Requirements. The services would include hauling from the Macon County Landfill location and/or the Highlands Transfer Station to a Subtitle D disposal site. During the hauling contract, the location of disposal facility may change. The vendor should submit pricing on a variety of hauling distances to area disposal facilities for each location. Prices quoted will remain in effect for the life of the hauling contract. **Macon County can provide the walking floor trailers (45'-48' length) or the vendor can provide their own walking floor trailers as long as they are registered and comply with all requirements of applicable law.** The Vendor shall provide sufficient tractors and drivers to perform the Contract Services of removal of waste delivered throughout the day. In order to achieve this result, the Vendor shall ensure that sufficient number of drivers and tractors are available to ensure the County maintains empty trailers for waste at the facilities. The Vendor shall be able to mobilize backup equipment to insure a smooth and efficient transition to its operation.

#### Landfill Services

Macon County will consider proposals from the private sector to provide the receiving of MSW/C&D that meets or exceeds Federal and State Subtitle D Disposal Requirements. These services will include the accepting of MSW/C&D from the Macon County Landfill and/or the Highlands Transfer Station to a Subtitle D disposal site. The Vendor should submit pricing on tipping fees to area disposal facilities for each location and the prices quoted will remain in effect for the life of the contract. In an instance the primary landfill is not available, a secondary site must be named as a backup.

### Section 2: Bid Schedule

Listed below are the dates and times by which stated actions must be taken or completed. The County may determine, in its sole discretion, that it is necessary to change any of these dates and times. Should changes be required, proper notice will be provided to potential bidders. All listed times are Eastern

Standard Times.

Action	Time	Date
Bid issued		September 24, 2025
Deadline for Questions	5:00 PM	October 15, 2025
County Responses	5:00 PM	October 20, 2025
Bids Due	4:00 PM	October 28, 2025

### Section 3: Bid Contact

Any and all questions, concerns and requests for additional information shall be directed, in writing, to the Finance Department to the attention of Lindsay Leopard, Purchasing Agent: lleopard@maconnnc.org.

### Section 4: Bidder Questions

The County is not liable for interpretations/misinterpretations or other errors, or omissions made by the Bidder in responding to this bid. The Bidder shall examine this bid to determine if the County's requirements and terms and conditions are clearly stated. If, after examination of the various requirements and terms and conditions of this bid, the Bidder believes there are any requirements or terms and conditions which remain unclear or which restrict competition, the Bidder may request, in writing, that the County clarify the requirement(s) and terms(s) and condition(s) specified by the Bidder. The Bidder must provide the Section(s), Subsection(s), Paragraph(s), and page number(s) that identify the requirements or conditions questioned by the Bidder.

Requests for clarification, technical questions, and approval of alternate products to this bid must be received by the County no later than the date shown above in Section 2, entitled "Bid Schedule", under Deadline for Questions. The Bidders' failure to request clarification and submit questions by the date in the bid schedule above shall be considered to constitute the Bidders' acceptance of all County requirements and terms and conditions. The County shall issue addenda reflecting questions and answers to this bid, if any, and shall be posted to the County's website, [www.maconnc.org/finance-purchasing.html](http://www.maconnc.org/finance-purchasing.html)

### Section 5: Objections to the Specifications

It is not the intent of the bid specifications to exclude or limit competition or favor any supplier. If there is an objection to any of the specifications or requirements listed herein, the bidder must notify Lindsay Leopard, Purchasing Agent, in writing, stating and listing the specifications and objections, no later than the date shown above in Section 2, entitled "Bid Schedule," under Deadline for Questions. The objections stated must pertain both to form and substance of the bid document. Failure to object in accordance with the above procedure shall constitute a waiver on the part of the bidder to protest the solicitation. All concerns, questions, clarifications, or other correspondence must be directed only to Lindsay Leopard, Purchasing Agent. Information obtained from other sources will not be considered in the evaluation and award of this bid.

### Section 6: Alternate Bids

Alternate bids are allowed. Alternate bids are those that are not identical to what is outlined within the bid document or one which has substantially different specifications to what is outlined in the bid document. When alternate bids are submitted, the bidder must submit documentation for review as a part of the bid to show that the proposed means and methods meet or exceed the specifications of the item(s) referenced in the specifications. It shall be the responsibility of the bidder to show that the alternate means and methods is equivalent and conforms to the specifications contained herein. Bidders

may submit multiple bids on various means and methods.

#### Section 7: Bid Options

The County reserves the right to request pricing on optional services along with the pricing for the main or primary services when applicable. At the discretion of the County, some or all of the options requested may or may not be added and purchased based upon necessity and the availability of budgeted funds. The bid award will be made to the lowest, responsive, and responsible bidder for the main or primary product or services on the Bid Proposal Form. Pricing for any additional options will be requested in a separate section of the bid and will not be included in the determination of the bid award.

#### Section 8: How to Prepare Bid Proposals

Bidders are encouraged to carefully review all provisions and attachments of this document prior to completion. Each bid constitutes an offer and may not be withdrawn except as provided herein. Also, prices are to remain firm for the period stated herein.

- A. **PROPOSAL FORM:** Submit all prices and offers on the **BID PROPOSAL FORM(s)** provided herein. All bid proposals must be submitted and signed by the supplier or their authorized representative with all erasures or corrections initialed and dated by the authorized representative of the proposal.
- B. **Addendum(s):** If applicable, bidders shall include signed addendum(s) with their bid submittal acknowledging the modifications made to the bid document.
- C. **SIGNATURE:** All bids must be signed by an authorized official of the company on the Bidders Signature Page. A bid may be rejected if it shows omissions, alterations of form, additions not called for, conditional bid, or any irregularities.
- D. **TAXES:** Do not include taxes in your bid prices. Taxes must be itemized and added to invoices separately when invoicing the County. The County is required to pay sales tax. The County is exempt from Federal Excise Tax and has a Federal Tax number.

#### Section 9: How to Submit Bid Proposals

- A. **SUBMIT BIDS ON THE BID PROPOSAL FORM PROVIDED HEREIN.**
- B. Emailed bids will not be accepted.
- C. Bids may be mailed or delivered as follows:

**Mailing & Delivery Address:**

MACON COUNTY FINANCE  
DEPARTMENT  
ATTN: LINDSAY LEOPARD  
5 WEST MAIN STREET  
FRANKLIN, NC 28734  
RFP: Hauling & Disposal Services

- D. Please note bids not received by the time and date specified on the Bid Proposal Form will not

be opened or considered.

#### Section 10: Bid Opening

- A. All bids will be opened at the time and place shown on the enclosed Bid Proposal Form. LATE BIDS WILL NOT BE OPENED OR ACCEPTED.
- B. Bids will be examined by the Purchasing Agent and the using department officials promptly after the opening and an award made as early as possible.
- C. Bidders may request and receive copies of the bid document and/or bid tabulation after the award of the project.

#### Section 11: Award of Bid

- A. **Standard of Bid Award Acceptance:**  
The County reserves the right to reject any and/or all bids received as allowed by law, or to select the bid which, in our opinion, is in the best overall interest of the County. The award shall be made to the lowest, responsive, responsible bidder, or bidders, taking into consideration quality, performance and the time specified in the bid for the performance of the contract based upon base bid.
- B. **Bid Prices:**  
All services proposed in response to this Bid are to be actual services available from the Contractor. All prices proposed in response to this Bid are to include all uses of equipment, transportation, freight, fuel surcharges, tipping fees, and other fees if applicable. All services are to be provided in a timely manner to the degree described in these specifications. All supplies, equipment, and apparatus must meet all Federal, State, and Local safety regulations, requirements, and guidelines, such as OSHA, EPA, US DOT, NC-DOT, NFPA, UL, etc., if so regulated.
- C. **Order of Precedence:**  
In cases of conflict between sections and provisions within the Bid document, the Order of Precedence will be 1) the Special Conditions section specific to the Bid (if present); 2) the Minimum Specifications section specific to the Bid, 3) Macon County Terms and Conditions; and 4) the Instructions to Bidders section of the Bid document.

#### Section 12: Errors in Bids

Bidders or their authorized representatives are expected to understand the conditions, requirements, and specifications before submitting bids. Failure to do so will be at the bidders' own risk. In case of an error in the extension of prices on the bid, the unit price shall govern.

#### Section 13: Bid Tabulation

Pursuant to North Carolina General Statute 143-131(a), bidders may request a bid tabulation from the Purchasing Agent, after the contract has been awarded.



## Section 14: Specifications

It is the intent of these specifications to set up minimum requirements for hauling and disposal of waste generated within Macon County.

### I. Overview

- a. Site Locations: 1448 Lakeside Drive  
Franklin, NC 28734  
and  
1080 Rich Gap Road  
Highlands, NC 28741
- b. Material types for hauling: Municipal Solid Waste  
Construction & Demolition Debris
- c. Estimated annual tonnage: 35,000 tons – 40,000 tons  
and  
10,000 tons - 15,000 tons

### I. Contractor Responsibilities

- a. Shall provide tractors to the landfill and transfer station for hauling loaded walking floor trailers.
- b. Shall provide drivers to haul loaded trailers to the selected disposal location.
- c. Shall haul waste loads to a pre-approved disposal facility meeting DEQ standards. Site approval to be granted by the Solid Waste Director.
- d. Shall rotate drivers and tractors as needed in order to provide the County with empty trailers on-site for use as needed during waste handling operations. Contractor should assume 5-7 loads per day for landfill location and 2-4 loads per day for transfer station.

### II. County Responsibilities

- a. The Solid Waste Director will coordinate with the Contractor for timing of hauling waste loads out of the landfill location and transfer station and the availability of trailers.

### III. Determination of Pricing of Hauling Services

- a. Pricing structure will be based on price per weighted ton as determined by the scales located at the Solid Waste Landfill and Transfer Station.

#### **Contract 15: Contract Extension & Rate Adjustments**

It is the County's intent to contract at a fixed price per weighted ton for a period of one (1) year that is to be termed with the County's fiscal year (July 1 through June 30), with an option to extend the contract for three additional one (1) year periods. The price proposed by the bidder is to remain fixed for the first 1-year of the contract. Prices for additional extension term periods may not exceed a 3% increase per annum. If it is determined the current landfill cell should reached capacity before the beginning of the fiscal year, the contract may be enacted up to 3 months prior to the beginning of the fiscal year.

The County reserves the right to accept or to refuse any documented price adjustment submitted by the vendor/contractor for any reason as determined to be in the best interest of the County. In the event the County does not accept the proposed price adjustment for the extended term, the contract will not be renewed, and the County will rebid the service(s). Any contract extension is subject to the continuation of need and usage by the County and the appropriation of funds.

#### **Section 16: Minority & Disadvantaged Business**

Pursuant to General Statutes of North Carolina Sections 143-128 and 143-131, the County encourages and provides equal opportunity for Certified Minority and Women- Owned Business Enterprise (MWBE) businesses to participate in all aspects of the County's contracting and procurement programs.

#### **Section 17: Terms and Conditions**

Any attempt by a proposed contracting party (the "Bidder") under the RFP to exclude any of these Terms and Conditions shall cause any Proposal made in response to this RFP to be deemed to be non-responsive.

#### Section 18: Minimum Insurance Requirements

Bidder shall provide an Insurance Certificate naming Macon County as **additionally insured** per the minimum requirements indicated below. Should different insurance limits be established between the vendor and the County, the Certificate of Insurance with Macon County named as additional insured shall be contained herein.

Required Coverage	Minimum Insurance Limits
Workers' Compensation	Statutory/Employers Liability: \$1M/\$1M/\$1M
General Liability	\$1M per occurrence/\$1M aggregate - Per Project basis
Automobile	\$1M Combined Single Limit
Excess Liability	\$2M per occurrence

#### Section 19: Attachments

Attachment I: Vendor Information Form

### Attachment I: Vendor Information Form

Company/Firm Name

Mailing Address

Contact Name

Contact Title

Phone Number

Fax

Email

Website

Federal Tax ID Number

Unique Entity Identification Number (SAM.gov)

Required Documentation

Internal Routing

Completed IRS W-9 form dated within calendar year and signed by authorized personnel.

W9 Received

YES

Minority and Women Owned Business (MWBE) certification, if applicable.

MWBE Certification Received

YES

N/A

Unique Entity Identification Number  
confirmed in SAM.gov

YES